
Title: Credit Specialist

Company Overview

People2.0 is the world's largest global employer of record (EOR) and agent of record (AOR) services platform, created exclusively to serve the talent ecosystem, including staffing agencies, search and recruiting firms, individual recruiters, mass talent procurement organizations, and compliance, contracting, and consulting companies.

People2.0 enables talent providers, large and small, to place anyone in any work arrangement, anywhere—simply, quickly, and compliantly. Our global team is dedicated to helping our customers expand their value proposition, optimize opportunities to access the global talent pool, and create a borderless world of unlimited growth for their business.

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Position Overview

The Credit Specialist reports to the Director of Finance. This person is responsible for managing credit worthiness for client base. This role includes cross functional interaction, and analysis of current suite of clients to monitor, and ensure their credit status meets company standards.

Specific Responsibilities

- Oversee D&B checks for all entities of company for new & existing accounts based on sales or member request
- Determine the creditworthiness of clients based on D&B results
- Manage the credit queue and ensure appropriate credit information is provided to members and updated in Stafftrak.net
- Review credit limit increase request and approve after careful review, follow-up with collection if needed
- Review credit limit methodology based on expected business & payment terms and assigned appropriate limit
- Follow Credit Process when reviewing new or existing accounts and apply for credit insurance where needed
- Perform periodic reviews on customer accounts specially over limit and apply for more limits where needed
- Inform members of risk if limits are refused, declined, reduced, or withdrawn
- Work with credit insurance provider if automatic limits are not available and ask member to complete detail credit application if needed
- Update insurance limits and notes in GP for future reference
- Monitoring and maintaining the overall credit quality of the company's

Skills and Qualifications

- Post-Secondary diploma or degree is an asset
- Knowledge of Dun & Bradstreet reporting facility
- Knowledge of Coface or credit insurance program would be an asset
- Strong interpersonal and negotiation skills
- Ability to prioritize and organize work to produce results in a fast paced, dynamic environment
- Superior communication skills, both verbal and written
- Demonstrated problem solving, analytical and reconciliation skills
- Proficient Microsoft Office skills (specifically Excel, Word, Outlook)
- Professional manner and customer service focus
- Able to thrive both independently and in a team environment

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- Experience with Microsoft Great Plains is valuable
- Exposure to the temporary staffing industry would be helpful

People2.0 is an equal opportunity employer and welcomes and encourages applications from people with disabilities. Accommodations are available to applicants taking part in all aspects of the selection process. If you require accommodation for a disability at any stage of the recruitment process, please contact HRCanada@people20.com.